

Dunshalt Community Association

Meeting held Tuesday 13 May 2025, 7pm

Present: Steve McHardy, Ian Macaulay, Gordon Simpson, Frances Carlton, Fiona Smith

Apologies: David Tracey

Item	Discussion	Action
Playpark Opening	<ul style="list-style-type: none"> • Arrangements for Playpark opening - Saturday 31 May, 11.30am, Hall - invitations to be issued to guests, children and families for refreshments • 12 noon - Willie Rennie arrives; Fiona thanks to all involved, including National Lottery; thank you gifts issued; raffle drawn for children to cut ribbon • 12.30 - head to Park for opening - ribbons to be cut at entrance, and at swing; where community will be invited to attend with a picnic via the newsletter. • The wet weather contingency will be to visit Park briefly after speeches for 12.30 ribbon cutting, then return to the Hall for picnics indoors. • A&S Community Trust visit from Tony Rodger and Andy Heer on 10 June meeting to discuss Community Action Plan. • AGM confirmed for Thursday 5 June, 7pm, to be followed by presentations from the Community Police and Safer Communities Teams • Newsletter to be compiled and circulated to all households prior to the AGM 	<p>Invitation to guests issued week beginning 19 May</p> <p>Sam Stills to be asked to take photographs</p> <p>Retitle banner at Park - week beginning 26 May</p> <p>Ian to circulate Community Action Plan with draft minute</p> <p>Ian to confirm start times and plan for the event and request publicity from both to be included in newsletter</p>
AGM	<ul style="list-style-type: none"> • Proposed to use the OSCR format for the Chair's report at the AGM, with Secretary and Treasurer reports also. Noted that OSCR will need to be informed of trustee and other changes, requiring access to their online portal. 	Frances, Ian, Steve/Joy
Financial Report/ Treasurer handover	<ul style="list-style-type: none"> • Nothing to report. Steve continues to support Joy Roberts, with the online banking system and other handover arrangements completed. • Proposed that hall hire charges are increased by approx. 10% from 1 July 2025 with details to be included in the newsletter prior to the AGM. Joy Roberts to be consulted about the changes. Once agreed, all hall users will be notified of the changes • Grant funding applications will be a key responsibility. Noted that the funding sources fall broadly into Fife Council grants, Common Good 	Ian and Steve to compile a list of funding streams

	grants, and national funds. All details and submissions are now made online.	
Hall maintenance	<ul style="list-style-type: none"> • Hall plaster redecoration now completed by volunteer team. • The siting of ambient lighting across the front of the hall stage was agreed. Cost to be confirmed. • The key box will be re-sited from the hall door to the side of the hall • An internal key safe to be installed for cupboard keys • Paper towel dispenser required in kitchen • Items to be carried forward: Quotes on the replacement of internal doors Assessment of electrical upgrade requirements for installing hand dryers in both toilets. • External harling to be replaced on the toilet extension during May by Ian Scott Builder. • An LCP grant application for £1500 for the above work to be made. 	<p>Gordon</p> <p>Gordon</p> <p>Gordon</p> <p>New trustees</p>
Fund Raising	<ul style="list-style-type: none"> • 100 Club collection agreed to be completed in a 2 week period beginning 2 June, either by cash payment or card reader. • Summer Fete weekend agreed for Friday 22 August - Duck Race, and Saturday 23 August - coffee morning and games afternoon at the football park. • Application to be submitted • Other future events proposed - quiz night 	All Trustees
100 Club	Winners this month are G Bowen, E Porter, S McHardy	Ian
Any other business	None	
Date of next meeting	Tuesday 10 June 2025	