

Dunshalt Community Association

Meeting held Tuesday November 12th 2024 at 7pm

Present: Frances Carlton; Fiona Smith; Caroline Wilkie; Gordon Simpson; Steve McHardy

Apologies: David Tracey; Ian Macaulay

General note - Replying to emails - if an email comes round to all committee members asking for feedback or discussing an item, it would be really helpful if you could reply all rather than just reply to the sender. That keeps everyone in the loop, and we all know the basis of the discussion and the conclusion/decision reached.

Item	Discussion	Action
Matters Arising	- Winding up of previous constitution – Solicitor now engaged, the work is in progress. - Cleaner – trial has been successful. Small issue resolved re floor cleaning. - Charitable use of the Hall. This will be considered on a case by case basis.	All Trustees to complete ID check Add to minutes of previous meeting
Council update	Speeding – has been an ongoing issue for many years. Police Scotland have not attended an Auchtermuchty Community Council meeting over the past year. The feeling from the Community Council is that any initiatives to tackle the issue should be Police led not Community Council led. Average Speed cameras have been requested for Dunshalt via the Community Council. - Discussed the issues generated by speeding at length and agreed that tackling this should be made a priority for 2025.	Continue to liaise with Auchtermuchty Community Council. Agree a plan in early 2025 to take this forward.
Financial Report	Operating Surplus/deficit still looking healthy. Playpark expenses are likely to be submitted over the next few weeks which will change the overall picture. Auchtermuchty Community Council currently have a small fund from the Binn Windfarm Project to be shared between the four local Community Associations. Halloween Party was a great success with many positive comments. £86 in cash; £11 card payments and ticket sales £151 (TBC) – giving a healthy total of £248 (TBC)	Gordon to provide Steve with the details of where to apply. Steve please confirm ticket sales total.
Hall maintenance	Harling replacement – 3 quotes obtained - £2,500; £1,500 and £300. Following discussion agreed to go with the lowest quote. This was from Mark Mills (Plasterer) who has recently carried out the main hall and disabled toilet plastering to a good standard. Hall Maintenance schedule shared prior to the meeting for information. It shows how much we have achieved this year! Outstanding projects – Door Lock to be calibrated and codes provided to all regular hall users. We would then be able to remove the key access. Blinds in meeting room Outdoor sensor light – angle of sensor to be checked and altered as required. Toilet lights – discussed potential problems created if groups don't switch the lights off before they leave. A motion sensor was suggested for the toilet lights. LED Party lights – to be added to the 2025 list of jobs. Toilets – discussed at length issues at the Halloween party particularly with the Gents toilet. Although Steve and Linton	Steve please liaise with Mark to arrange a start date. Gordon Fiona & Linton to finish this off. Caroline and Sean Mackay Caroline and Sean Mackay

	have investigated as has our local plumber this still remains a problem. Next step to contact Scottish Water to check the drains • Sound System – Pop Up Pub had problems connecting to the system despite a set of instructions already present in the cupboard. Agreed to add a photo which will show the correct settings and encourage users to connect via Bluetooth • Gutter and Down Pipe on south side of the hall need repair/ replacement. Steve Carlton has fashioned a temporary repair for the downpipe and will try to seal the gutter to last through the winter. To be added to the list of 2025 jobs. • Hall bookings – Magnus agreed to waive hall let charge Yoga request for 02.01.205 – rejected as no opportunity to clean the hall prior to the session Pilates 30.12.24 – agreed as hall can be cleaned on 29.12.24; Sandy Falconer – private adult birthday party. Steve had agreed this let prior to the meeting. • Arts & Crafts group enjoyed a successful launch night. The group will reconvene on a regular basis from early January. • Village Phone and Hall rota – Please let Frances know by Monday November 18th if you are willing to take a turn ‘manning’ the phone and checking the hall. Frances will then put together a rota. Agreed a week at a time would work along with a handover notebook which would help keep everyone up to date. • Keys – There is only 1 key for the noticeboard an the kitchen cupboard. A second key for each to be cut.	Ian would you be able to contact Scottish Water Fiona to take a photo and add it to the information in the cupboard Caroline will clean the hall on 29.12.24 Frances
Playpark update	• Official launch date – 23rd November Willie Rennie to perform the official opening. Invitations delivered to all village households. Meeting at the park at 11:15am. All sponsors have received their invitations along with Luvian’s, Helen’s Bakery and Rich Car Valeting who have all supported us. Still to contact the Co-op to see if they want to send a representative. • Fundraising group to meet to plan the catering for the event. Agreed to purchase cakes and biscuits for the tea rather than asking for donations. • Raffle tickets for all children who live in the village and will be drawn to choose a child to be the first to use the slide. • All village children will receive a Dunshalt Community Association Bag which will contain a bubble wand; a garden pot with sunflower seeds and instructions. There is also a sweetie voucher to be spent at the shop. • Sponsors thank you cards – children in the village have made thank you cards. These just need to have a thank you message written inside. Suggested that Ian had good handwriting so will be asked if he can write the message! • Sponsor plaques – all ready. • Photographer – unfortunately Sam isn’t available. Post meeting note – Ian has spoken to Jenni Gudgeon who is happy to do this. • Magnus – may be available to pipe at the ceremony.	Caroline; Fiona; Frances and fundraisers Frances

	Fiona please let us know what we can do to help in the lead up to the event.	ALL
Fundraising	Guide Dogs Coffee morning Saturday February 8th Bruach Night – possibly January 18th or February 1st TBC Board Games afternoons were suggested for January, February & March possibly on a week day afternoon. To check if funding may be available for this	Fiona & Fundraising Group Caroline & Fundraising Group Frances
Ferguson Bequest	- It was agreed at a previous meeting that any new villagers will now need to be of state pension age to be eligible to receive the bequest. Those already on the list will remain eligible even if they haven't reached state pension age. - Bequest Voucher to the value of £20 will be provided to eligible villagers. This will be redeemable at the Village Shop between 01.12.24 to 31.12.2004. Post meeting note - this has been agreed with Alison Crook. - We have fund raised this year to enable us to hold a Seniors Christmas Lunch for those who wish to attend. The cost will be covered partly by the funds raised and any unused Bequest Vouchers. This will be open to all eligible villagers to attend. A buffet lunch was suggested. Agreed that the Fundraising Group will take this forward. Post meeting note – Ewan from Falkland Events is available to provide a Cold Buffet on Sunday January 5th for £8.00 per head. Suggested that the event is re-named as New Year Buffet Lunch or Welcome to 2025 Buffet Lunch. Suggested that the Buffet Lunch invitation is included with the Voucher asking villagers to RSVP to gauge numbers.	Frances; Caroline; Fiona & Fundraising Group
100 Club	October – Elaine Collins; June Leitch; Colin Gilbert November – S Kirk; B Hutt; D Small	Caroline
Preserving Village History	Ideas needed on how best to display village artefacts such as SWRI items. Any display will need to be secure.	ALL
Any other business	Planters from railings outside the hall – these are unlikely to be replaced as there have been complaints that they impaired driver vision when exiting Chapel Road. We are looking for an alternative location. Hall Christmas Tree – agreed to purchase battery operated lights which are on a timer Book Box – is ready to go. Linton & Fiona have agreed with the Dibbers Group that this will be located in the Herb Garden. Exact location still to be decided. Linton also needs some help to transport the box. Lottery Funding – Plaque to be sited in the entrance hallway of the Village Hall. We need to recognise the Lottery Funding we have received – DCA email signatures to be updated with Lottery logos. Park Noticeboard – needs to be re-arranged to ensure the actual noticeboard is easily visible for all. Replacement Treasurer – Frances & Ian to move this forward. A transition plan is a priority.	Fiona ALL Steve to send PNG files to Frances who will update the signatures Steve Frances; Ian
Date of next meeting	Tuesday December 10th	