

Dunshalt Community Association

Meeting held Tuesday 10 December 2024, 7pm

Present: Frances Carlton; Fiona Smith; Gordon Simpson; Steve McHardy, David Tracey; Ian Macaulay, Scott Taylor

Apologies: Caroline Wilkie;

General note - Replying to emails - if an email comes round to all committee members asking for feedback or discussing an item, it would be really helpful if you could reply all rather than just reply to the sender. That keeps everyone in the loop, and we all know the basis of the discussion and the conclusion/decision reached.

Scott was welcomed to the DCA.

Item	Discussion	Action
Matters Arising	Winding up of previous constitution – Solicitor now engaged, the work is in progress. Binn Farm application - Community Council setting up a sub-group to manage applications. The criteria may favour small scale applications relating to LPP Action Plan items. Harling Quote – Fiona to chase up Mark Mills Door access system - all Trustees to be briefed between now and early January, followed by hall user instructions to be included in the Booking Form Gents Toilet blockage - rapid response by Scottish Water which identified root ingress from the neighbours garden. This was attended to and should be monitored for further problems. Should they arise, remedial work will be required in the property. The neighbours have been fully informed of the situation. Blinds in meeting room	Ian and Gordon to provide CC updates Fiona Gordon Simpson Fiona and Linton
Council update	Speeding – In order to take this forward, a public meeting is proposed for early in 2025. Suggested that the Council Community Safety Team should be contacted for advice with this event, with possible representation also from Transportation Team and Police. Auchtermuchty and Strathmiglo Community Trust has replaced ACT, reconstituted and renamed to cover all 4 communities. The ASCT will support action plans arising from the Local Place Plan. Noted that equipment is available for community use: display boards, screens, gazebos and projectors.	Ian to contact Community Safety Fundraising Group to coordinate the event .
Financial Report	Operating Surplus/deficit still looking healthy. The amount and payment date of the Fife Environmental Trust grant are uncertain. Auchtermuchty Community Council's small fund from the Binn Windfarm Project developments noted above. Request that application criteria be shared with the	Steve will contact Ian Wilson for clarification Gordon and Ian to provide feedback from CC.

	four Community Associations before the 15 January deadline. Debit Card use - Agreed that one card only should be available, and that all purchases should be made using the card. Playpark – Steve to contact Iain Wilson at Fife Council to check how we should proceed with payments now the work has been completed.	Steve to draft guidance notes for Trustees. Steve
Hall maintenance	LED Party lights – to be added to the 2025 list of jobs. Gutter and Down Pipe on south side of the hall need repair/ replacement. Steve Carlton has fashioned a temporary repair for the downpipe and will try to seal the gutter to last through the winter. To be added to the list of 2025 jobs. Digital Signage – to be added to 2025 jobs. Village Phone and Hall rota – This is now in place with a handover notebook to keep everyone up to date. Keys – Gordon will brief Mark B on access using Nuki system which generates code for the bookings on Hogmany and January 1. Hall Booking Process – proposal was agreed.	Steve to implement
Fundraising	The Fundraising plan for 2025 was approved. Events will be advertised on the website with an invitation for volunteers.	Frances & Fundraising Group
Website Proposal	This relies heavily on Steve's knowledge & expertise. It was agreed to investigate alternative options. One suggestion was to simplify the Dunshalt Facebook page and feed all information through the page. Fiona/Scott/Gordon to look amalgamate the Dunshalt/Dunshelt and Dunshalt Playpark pages. Ian to speak to Graham Bowen to remove his Dunshalt page.	Fiona/Scott/Gordon Ian
100 Club	J McKay, F Croft, J Egerton	Caroline
Any other business	Park Noticeboard – Noted that pole straightening has damaged the board edges. Council to be asked to repair. Replacement Treasurer – Frances & Ian to move this forward. A transition plan is essential given the number of actions to be completed prior to the end of the financial year. Resilience Group - Agreed that David Tracey to replace Fiona as one of the Dunshalt representatives.	Ian to report issue to Fife Council Ian to contact Andy Heer
Date of next meeting	Tuesday 14 January 2025	