

DUNSHALT COMMUNITY ASSOCIATION MEETING HELD ON TUESDAY 8 OCTOBER 2024

Scottish Charity SC003253

PRESENT: F CARLTON, D TRACEY, G SIMPSON, I MACAULAY, S MCHARDY, F SMITH, C WILKIE

Noted that Viv Harris has stepped down from the DCA

Matters arising: Moving forward, the following principles were agreed for future DCA meetings. Any agenda items should be sent to the Secretary one week before DCA meetings, in an effort to try to reduce the length of meetings. Any other items requiring discussion to be carried forward to the next meeting, unless urgent and requiring an immediate response. Collective responsibility will be upheld over decisions reached, which, of course, can be revisited at subsequent meetings. Any DCA matters out with meetings should be communicated to the Chair or Secretary.

Regarding the winding up of the previous constitution, the Secretary has been in touch in OSCR to let them know that we are engaging a solicitor to draw up a Supplementary Deed as a requirement. No further progress to report.

A query has been received about former SWRI items stored in the Hall. Agreed to discuss where the case holding this valuable village archive should be located at the next meeting.

Noted that Trustees are being met with some negative comments from members of the local community regarding decisions made at committee meetings.

Council updates: C Wilkie gave an update from Cllr Lothian on speed curbing measures by Fife Council. Having not pursued the suggestion for extending the two current build outs in the Main Street to form give and take systems, and the creation of a build out in Auchtermuchty Road which would do likewise, the proposal to refresh all the road lines and repairing and improving existing signage does not have a time scale. This is disappointing. Cllr Lothian points out that there is a wider issue of a lack of lining capacity and there are outstanding issues in many other locations as well. Regarding the suggestion for speed cushions, Cllr Lothian suggests that such measures on Main Street, Dunshalt, will result in complaints about vibration due to the nature of ground conditions from residents. However, we are assured that Cllr Lothian will continue to pursue this matter for as long as it takes!

G Simpson reported that he has passed on details of an average speed camera project to the Community Council.

Overview of New Constitution: Trustees were asked to complete the registration form and return to the Secretary. Other key clauses in the new constitution were highlighted as follows: 42 - general duties of trustees; 100 - delegation to sub-committees, their operation and remit; 109 - Finance. Given that the purpose of the new Constitution is to give the DCA legal identity, and to strike a balance between encouraging new volunteers and legal responsibilities, it was agreed that we should consider key clauses 'In bite- sized chunks' at forthcoming meetings. Noted that an induction Pack for Trustees also needs to be completed.

Financial Report: S McHardy outlined increases in insurance and energy costs, resulting in approximately £1k annual increase in expenditure. A recurring question was posed on variance in the Ferguson Trust income and expenditure. This was due to the non-redemption of Christmas vouchers.

As funds are not subject to restricted and non-restricted use, any under-expenditure is absorbed into general funds.

For all future fundraising events, it was agreed that the process is for individuals/organisations to complete a Hall let application which is then approved by the DCA. The cost of the hall let will be waived at the discretion of the DCA.

Following a series of recent events, Steve intimated his intention to step back from the Association and the daily management of the hall. He has agreed to continue as Treasurer until a replacement can be found and will ensure a smooth transition and handover. Thanks were recorded to Steve for his huge contribution to the Association over recent years.

Hall management: Following the meeting at S McHardy's home on Monday 30 September, to brief Trustees on Hall management issues such as heating, bookings, emails/texts, it was agreed to implement the sharing of responsibilities. Noted that the Hall cleaner is no longer in post. C Wilkie has agreed to undertake cleaning duties in the meantime.

Post meeting note – a new cleaner has been found. Starting a 4 week trial on Wednesday 23rd October at 8am. Hours agreed – 1hour 30 mins per week.

The hall roof replacement and plans for internal plastering repairs, having been approved, are moving forward at pace.

Playpark update: Ongoing issues with the work and completion have been addressed, and F Smith will receive the next update week beginning Monday 21 October. The revised opening date is Saturday 9 November. Further actions for the opening event: a list of sponsors and other guests to be invited, certificates of thanks; photographer contacted; press release for Courier and Fife FM; outline of parking arrangements on the day; a draft running order for the event.

Ferguson Bequest: The Proposal paper having been circulated received broad agreement, with one key change: that the current list should continue. State Pension age being the age of any further additions of residents. Attached is the amended proposal. Agreed that once settled, the new policy should be posted on the village website and distributed to all households in the village.

Christmas Party Proposal: F Smith, F Carlton and C Wilkie have agreed to plan this. The date has been changed due to Santa's availability – will now take place on Saturday December 7th from 12 noon – 2pm. The arrangements are based on the following figures

Number of children - approx 20

Christmas Present - £10 per head = £200

Buffet - approx £4 per head = £80

Santa's bottle = approx £20

Total - approx £300

All children in the village and surrounding farms are eligible to attend from birth up to and including P7. The DCA provides a cash sum to all children eligible to attend to buy a Santa present. The

proposal would be to increase this amount from £5 to £10 in cash for each child for a Santa present. The increase in gift money will be supported by fundraising. The DCA will provide and pay for a children's party buffet supplied by Helen's Bakery in Falkland - price per head as noted above. Grandchildren of villagers are welcome to attend - the DCA will not provide the money for a present, this will be the responsibility of the grandparents. Numbers to the DCA no later than November 30th so the buffet can be ordered. This can be advertised on the website and posters at the hall and shop.

Date of next DCA meeting: Tuesday 12 November, 7pm