**DUNSHALT COMMUNITY ASSOCIATION**

(Scottish Charity SC003253)

**MINUTES OF THE MEETING HELD ON 14 AUGUST 2017**

|  |  |  |
| --- | --- | --- |
| Jim McGeorge (Acting Chair) | Sue McHardy  | Nicola Robertson (apologies) |
| Violet Crawford  | Gordon Morton  | Colin Smith (apologies) |
| Ian Macaulay  | Simon Phillips (apologies) | Lynn Smith (apologies) |
| Steve McHardy | Eleanor Porter | Donald Lothian  |

The minutes of the last meeting were approved.

**Council Matters**

1. *Speeding:* A location for the speed check on entry to the Village had been agreed. DL to confirm timing.
2. *Skate Park:* Repairs had been made and the skate park was back in use.
3. *Road condition:* A pot-hole was reported on Ladybank Road near the entrance to the Village.
4. *Hedge:* DL to report to the Council that the beech hedge at the park had not been cut for some time.

**Community Gym**

Billing arrangements and the possibility of discounts for block bookings were discussed. IM agreed to draft a transparent pricing policy for all users, based on a similar one elsewhere. Clarification was sought on the removal of Gym equipment between bookings, it being agreed that JM would circulate the relevant minute.

**Village Shop (report from Group to the Association)**

A grant of £11,000 had been awarded for the feasibility study, which would be available by end August. It was hoped this would lead to a second-stage bid to buy and re-open the shop. Other funding sources were also being explored.

**Treasurer’s report**

1. The Treasurer tabled a report on income/expenditure to date in 2017/18.
2. It was noted that following the recent repairs/redecoration project around £18,000 remained in reserves.
3. It was agreed that VC would replace JG as a signatory on the Association’s bank account.
4. It was noted that a review of the Association’s constitution might be required given charities legislation.

**Grants report/Community Council report**

1. No matters were reported.

**Ongoing matters**

1. *Website:* SMcH had agreed to take over the development of the website.

**New matters**

1. *Water ingress:* There was evidence of water ingress in the same place as previously. The recent repairs were supposed to have addressed this, so VC would ask the builder to visit (when SMcH can also be present).
2. *Defibrillator:* The defibrillator was working, with a ‘call-round’ system still to be established. Paint had been donated by a supplier and once painting had been completed an event would be held for publicity purposes.

**Summer fete**

The following actions were noted/agreed in relation to the Summer Fete on 27 August in the park:

* JMcG had obtained permission for the event from Fife Council and for the grass to be cut;
* SMcH had arranged event insurance;
* VC would see if JG had the advertising signs for use on the verges coming into the Village;
* EP had produced a draft flyer, which would also seek prize donations;
* JMcG and others agreed to produce baking for the Refreshment Stall;
* IM would ask for fruit and vegetable donations;
* IM would arrange the ‘lollipop’ event for the evening of Friday 25 August at the Bridge;
* GM would arrange balloons for the stocks;
* SMcH would ask GS for help with transport of equipment between the Hall and the park;
* SMcH would arrange floats (10x£10) for the various stalls.

**Date of next meeting**

The next meeting will be held on 11 September 2017 at 7.30pm in the Hall. The meeting ended at 8.45pm.