**DUNSHALT COMMUNITY ASSOCIATION**

(Scottish Charity SC003253)

**MINUTES OF THE MEETING HELD ON 13 NOVEMBER 2017**

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| Jim McGeorge (Acting as Chair) | Sue McHardy | Colin Smith (apologies) |
| Violet Crawford | Gordon Morton | Lynn Smith (apologies) |
| Ian Macaulay | Eleanor Porter | Donald Lothian |
| Steve McHardy | Nicola Robertson (apologies) |  |

The minutes of the last meeting were approved.

**Council Matters**

1. *Hedge and Muchty Road fence:* Both actions now complete.
2. *Traffic:* Speed check to take place on Main Street. DL to write to Stagecoach about speeding buses.
3. *Trees:* DL has reported to the Council, but ongoing question regarding ownership of the land.
4. *Police report:* JMcG now receives a monthly report, which he will circulate to members.

**Dunshalt in Bloom**

Dunshalt in Bloom (DiB) attended to report on their activities for 2017 and plans for 2018, which included introducing village heritage displays and a volunteer day in Spring or early Summer to encourage participation by villagers and children. Members thanked DiB for their hard work and outstanding contribution to the village.

**Lettings Policy**

SMcH to contact all long-term lets with a view to new arrangements being implemented from 1 January 2018. Process for invoicing agreed between VC and SMcH.

**Village Shop (report from Group to the Association)**

The Committee noted that Stage 1 of the process was complete and that the Steering Group was now moving to a Stage 2 application. A draft business plan was being worked on, with submission on 1 December 2017. It was noted that the SLF grant was the only realistic source of funding for the project.

**Treasurer’s report**

1. The Treasurer tabled a report on income/expenditure to date in 2017/18. Rents are ahead of budget, donations higher than expected (meeting defibrillator costs) and the shop valuation invoice has been paid.
2. Floral Grant to be supplemented by DCA funds to give total of £600 available for 2018. SMcH to liaise with DiB to ensure more effective and efficient arrangements for ordering plants and supplies.
3. VC to provide a list of villagers for the Seniors’ Party to enable Ferguson Bequest application to be submitted.

**Grants report/Community Council report**

1. Fife Council recurring grant report and application submitted.

**Ongoing matters**

1. *Gym:* Storage for exercise bikes resolved.
2. *Website:* Launch events to be held on 26 November and 12 December in the Hall.
3. *Water ingress:* VC to chase contractor.
4. *Defibrillator:* IM has prepared flyers, with training sessions in the Hall on 16 November from 6pm-9pm.
5. *Lighting:*Complete
6. *Trustees:* JG happy to continue, JW wishes to step down and awaiting contact with WG. It was agreed that future policy should be that the Chair and Treasurer of the DCA are trustees *ex* officio.

**New matters**

1. *Hogmanay:* Mark Beaumont has booked the Hall for a family ceilidh on Hogmanay, with tickets available from VC, IM and MB. SMcH to prepare posters and tickets

**Christmas**

*Children’s Christmas Party:* 10 December 2017 from 10.00 to 12.00. EP awaiting names for £5 allocations.

*Seniors’ Christmas Party:* Date to be finalised at next meeting. VC to speak to JG about availability of the band.

**Date of next meeting**

The next meeting will be held on 11 December 2017 at 7.30pm in the Hall. The meeting ended at 9.15pm.